

Parcel Box Operating Instructions Delivery Staff

ESV1.09.25



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Brief description

The **info terminal** is a touch panel operating unit and serves as a display and control unit for the Ernst Schweizer AG parcel box system.

Info terminal device overview (touch panel display)

Front view

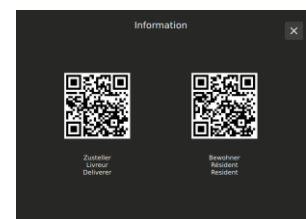
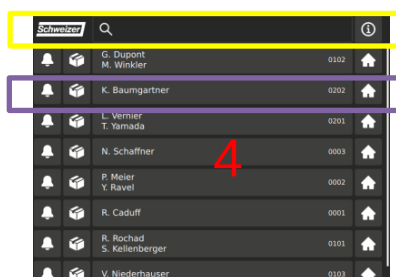


1. Loudspeaker (only with bell)
2. Camera (only with bell)
3. Microphone (only with bell)
4. Touch panel

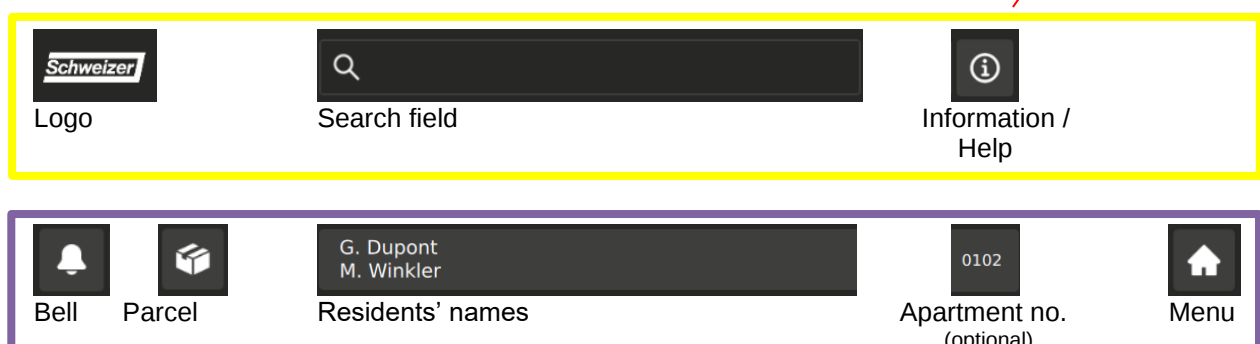


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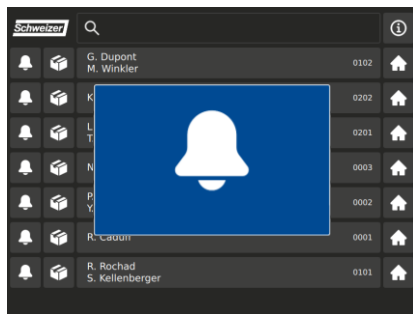
Info terminal (display) Layout



QR code for quick guides for residents and delivery staff



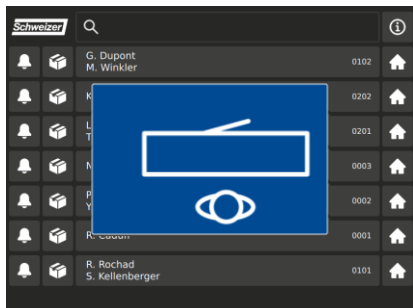
Information symbols on the display



Bell symbol, confirmation that it is ringing



Speech symbol, when the speech channel is open



Parcel locker position indicator

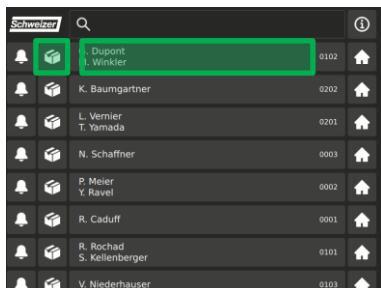
For parcel boxes that have lockers on both sides, the notice shows whether the selected locker is at the front or rear.

Parcel delivery

Delivery (by delivery staff (post office, Planzer, etc.))



Tap the screen



Click on the parcel symbol next to the recipient's name

Note: Search for the name using the search field (magnifying glass) **or** search list of names by scrolling



The parcel locker selection menu opens

Select the desired parcel locker size

The desired parcel locker opens
The parcel can be deposited. Close the parcel locker door

Note: different sizes are available, depending on the system.
Parcel lockers that cannot be selected (grey) are occupied

Parcel collection (pick@home)

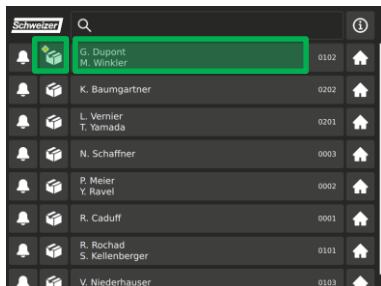
Thanks to the pick@home function, parcels can be sent from the parcel box.

Note for the postal worker:

The parcel box contains a parcel that has been registered for dispatch using the pick@home function.



Tap the screen



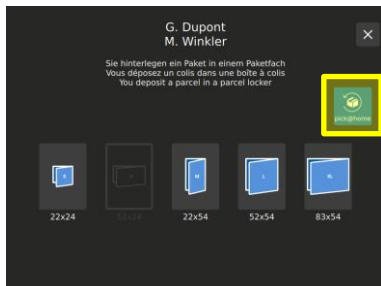
Click on the parcel symbol next to the sender name

Note: An icon with a yellow rhombus

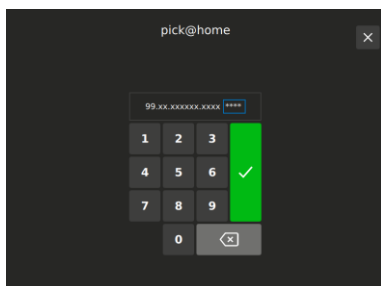


= pick@home

Note: Search for the name using the search field (magnifying glass) or scroll through the list of names



Press the **pick@home** symbol



Enter the last 4 digits of the pick@home consignment number (see shipping label)

The desired parcel locker opens
Remove the parcel and close the parcel locker door